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INTELLIGENCE

USEUCOM Intelligence Information Systems
Executive Corporate Management Board Charter

1. Purpose. This charter establishes the United States European Command (USEUCOM) Executive Corporate Management Board (ECMB), describes the purpose of the ECMB, assigns responsibilities to the ECMB and outlines procedures for the ECMB. The USEUCOM Director of Intelligence is the chartering authority for the ECMB.

The purpose of the ECMB is to establish a mechanism for:

- a. Formalizing the senior decision-making authority for USEUCOM Intelligence Information System matters.
- b. Providing management guidance, oversight, and direction for Intelligence Information Systems activities.
- c. Providing a forum for ECMB principals to review on-going Intelligence Information Systems programs, planned initiatives, and future concepts.
- d. Arbitrating issues that may arise regarding the interpretation of local guidance, prioritization of user requirements, and the allocation of scarce resources.
- e. Assisting in gaining fiscal assets to fulfill Change Request (CR) implementation.

2. References.

- a. DIA Manual 65-13, *DoD Intelligence Information System (DoDIIS) Management*, 31 December 1985.
- b. DIA Regulation 65-17, *Automated Intelligence Systems (AIS) Management Policy*, 6 November 1989.
- c. *DoDIIS Executive Agent (DExA) Responsibilities (Draft)*.

3. Definitions.

- a. USEUCOM Configuration Management Office (CMO). The office which will initially receive, review, and log all CRs. The CMO will also track the

status of all CRs.

b. USEUCOM Engineering Review Board (ERB). A support function for identifying and evaluating technical alternatives and recommending preferred solutions for integration into the operational environment.

c. USEUCOM Executive Corporate Management Board (ECMB). The senior policy and decision-making authority for Intelligence Information Systems-related matters.

d. USEUCOM Functional Control Board (FCB). A combined management team for identifying, documenting, validating, and advocating user requirements.

e. USEUCOM Intelligence Information System. The amalgamation of computer and communications systems that provide automated intelligence support to USEUCOM.

f. USEUCOM System Integration Management Office (SIMO). A management team for identifying and monitoring new Intelligence Information Systems development, integration, and maintenance activities to ensure that they conform to DoDIIS and Theater architecture and migration plans.

g. USEUCOM Theater Configuration Control Board (TCCB). Decision-making body for changes to all Theater Intelligence Information System applications and system baselines. Responsible for maintaining the Theater's Intelligence Information Systems within DoDIIS and USEUCOM standards and migration plans, managing USEUCOMs CR process, and implementing Theater and Component requirements, to include JTFs and CTFs.

4. Membership. The ECMB shall consist of representation from USEUCOM and its components.

a. Voting Members

- (1) USEUCOM Director of Intelligence (DI). (Chairman)
- (2) USAREUR Deputy Chief of Staff for Intelligence.
- (3) USAFE Deputy Chief of Staff for Intelligence.
- (4) USNAVEUR Deputy Chief of Staff for Intelligence.
- (5) MARFOREUR Assistant Chief of Staff for Intelligence.
- (6) SOCEUR Intelligence Division Chief.
- (7) USEUCOM Joint Analysis Center Commander.

b. Advisory Members

- (1) Chairman of the FCB.
- (2) Chairman of the TCCB.
- (3) Chairman of the ERB.

- c. The Secretary of the ECMB shall be designated by the chairman.

5. Authorities.

- a. Promulgating charters for the USEUCOM TCCB, FCB, CMO and SIMO.
- b. Establishing policy and directives pertaining to the management of the Intelligence Information Systems.
- c. Delegating authority commensurate with the responsibilities assigned to the TCCB, FCB, CMO and SIMO.
- d. Assigning personnel and resources to the TCCB, FCB, CMO and SIMO.
- e. Exercising final decision-making authority over any and all matters pertaining to the management of the Intelligence Information Systems.

6. Responsibilities.

- a. Ensuring the CMP for the Intelligence Information Systems is implemented and executed.
- b. Providing guidance based on established policy and directives for the Intelligence Information Systems.
- c. Ensuring tasked actions are completed in an accurate and timely fashion.
- d. Resolving resource allocation issues raised by the FCB or TCCB.
- e. Resolving requirement validation issues.
- f. Ensuring compliance with DoDIIS and local objectives and standards.
- g. Scheduling ECMB meetings, as required, to address unresolved issues, project in-progress reviews (IPRs), program management reviews (PMRs), and other major intelligence system reviews.
- h. Publishing minutes of all ECMB meetings.
- i. Achieving a consensus on all issues pertaining to the Intelligence Information Systems.
- j. Coordinating with the DoDIIS Management Board, as required.

7. Procedures.

- a. The ECMB will meet as required to:
 - (1) Review and approve recommendations and resolve issues, as appropriate.
 - (2) Receive IPRs from the TCCB, FCB and SIMO, as required.
 - (3) Address specific agenda items.

(4) Assign tasking, as appropriate.

b. The ECMB Secretary will:

(1) Schedule ECMB meetings.

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(2) Prepare and forward the ECMB agenda to each member at least ten days prior to the meeting date.

(3) Publish ECMB meeting minutes within ten days of the meeting date.

c. ECMB chairman approves requests to attend ECMB meetings made by subject matter experts or other support personnel.

d. The FCB and TCCB forward unresolved resource allocation issues to the ECMB for resolution.

8. Review & Termination.

a. Term

The term of this Charter is indefinite.

b. Review & Amendment

This Charter shall be reviewed annually by the ECMB.

FOR THE COMMANDER IN CHIEF:

OFFICIAL:

RICHARD F. KELLER
Lieutenant General, USA
Chief of Staff

SUSAN M. MEYER
LTC, USA
Adjutant
General

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HQ USAREUR, ATTN: AEAGB, Unit 29351, APO AE 09014
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CDR, JAC, Unit 8845, Box 285, APO AE 09469-5285